



Montague DPW  
128 Turners Falls Road  
Turners Falls, MA 01376  
Tel. 413-863-2054

This institution is an equal opportunity provider.

March 7, 2023

Truck Driver/Laborer

The Town of Montague DPW is seeking two reliable and energetic full-time Truck Driver/Laborers.

The job requires a Class B CDL License and a Hoister's License or ability to obtain a Hoister's License.

Experience is a plus in construction, road maintenance, snow removal, sanding and all other duties assigned or in the job description. Willing to train the right person.

Applications and a full job description are available upon request at the DPW.

This position is eligible for municipal benefits and pension. The DPW works a 4-day work week, 6AM-4PM.

Applications or resumes can be emailed to [hwyscompliance@montague-ma.gov](mailto:hwyscompliance@montague-ma.gov) or mailed or dropped off at the Montague DPW, 128 Turners Falls Road, Montague, MA 01351 until Wednesday, March 25, 2023, at 3PM but will be accepted until position is filled.

<b>POSITION TITLE:</b>	Truck Driver/Laborer	<b>DATE:</b>	January 2013
<b>DEPARTMENT:</b>	Department of Public Works	<b>GRADE:</b>	C
<b>REPORTS TO:</b>	DPW Foreman	<b>FLSA:</b>	Non-Exempt

### **Statement of Duties**

Position provides semi-skilled and unskilled labor in areas of maintenance and repair for the Public Works Department. Responsibilities include ensuring the safety and cleanliness of town streets and roadways, ensuring the proper working condition of equipment and supplies, and performing a variety of equipment operation, maintenance, and repair duties.

### **Supervision/Guidance Received**

Employee is familiar with the work routine and uses initiative in carrying out recurring assignments independently with specific instruction. Any questionable cases are referred to the supervisor for clarification or interpretation. Supervisor checks employee's work only to ensure that completed work, methods used are technically accurate, and that instructions are being followed.

### **Job Environment**

Position responsibilities require the use of judgment and initiative to interpret the numerous standardized practices, procedures, or general instructions governing the work. Employee is expected to locate, select, and apply the most pertinent practice, procedure, regulation, or guideline for a given situation.

Errors can result in personal injury/loss, delay, or loss of service, injury to other employees, damage to buildings or equipment.

The position has occasional contact with the public in person or on the phone for responding to inquiries and complaints and providing information and assistance. The position has daily contact with other town departments, employees, contractors, and vendors for the purpose of giving or receiving information and providing information and assistance regarding departmental operations. Contact usually occurs in person, or on the phone.

### **Position Functions**

*The essential functions or duties listed below are intended only as illustration of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to, or extension of, the position.*

## **Essential Functions**

1. Ensures the safety of town streets and roads for the driving public; removes snow, applies blacktop to roads, removes debris, hauls, and spreads construction materials, and performs a variety of street maintenance functions.
2. Provides for the operation, maintenance, and repair of equipment and machinery; maintains and updates maintenance records.
3. Maintains the town's sewers, monitors equipment; builds and maintains catch basins; installs, rebuilds, or replaces sewer lines, storm drainage lines and manholes.
4. Puts up holiday lights or decorations as required.
5. Installs and maintains traffic lights and applies traffic markings.
6. May direct traffic during construction work.
7. Cleans streets, roadways and perform other town-wide clean up functions trims trees, removes snow, sands roads, sweeps roads.
8. Operates a variety of vehicles and equipment including Operates a variety of motor driven vehicles and equipment including trucks with a rated capacity of more than 26,001 lbs., loaders, backhoes, street sweepers, dump trucks, rodders, pavers, rollers, and jackhammers; ensuring that all safety precautions are followed.
9. Performs CDL circle check; lubricates, adds oil, inflates tires and otherwise services equipment to ensure proper operation; reports any malfunctions to supervisor, and may assist in making minor repairs and maintenance.
10. Applies herbicides for the control of mosquitoes.
11. Maps location of sewer collection lines for flow and size of pipes.
12. May enter data onto computer database related to catch basin locations, sewer flow data, marking out deadheads, and separating out sewer from storm drainage lines.
13. Provides back up support and assistance to transfer station employees and recycling truck drivers as needed.
14. Prepares for and responds to seasonal challenges including snow removal, snow, and storm water, flooded areas, construction projects, and repair and maintenance of equipment and machinery.
15. As requested, participates in all snow and ice removal operations and other emergencies declared by the department.

## **Recommended Minimal Qualifications**

### **Education and Experience**

A candidate for this position should have a High School diploma or equivalent and one year experience in the operation of heavy equipment, trucks, and construction work or equivalent education and experience.

### **Additional Requirements**

A candidate for this position is required to have a valid driver's license, a valid Class B commercial driver's license (CDL) with Hydraulic endorsement, and an air brake endorsement within 90 days of hire. Certification within one year is required for Street Sweeper operation and application of herbicides for West Nile Virus.

### **Knowledge, Skills, and Abilities**

A candidate for this position should have knowledge of:

- Materials, methods, and current practices essential to the maintenance of town streets and roadways

Skill in:

- Safe and effective equipment and vehicle operation techniques

And ability to:

- Follow directions.

### **Tools and Equipment Used**

Equipment operated includes trucks in excess of 26,001 lbs, light truck, automobile, heavy equipment, light equipment, pneumatic tools, power tools, hand tools and office machines.

## **Physical Requirements**

The employee is frequently required to stand, walk, sit, speak, hear, use hands to operate equipment, and drive motor equipment during work hours. The employee regularly lifts or carries up to 60 pounds and occasionally lifts up to 100 pounds. Normal vision is required for this position.

## Work Environment

Employee works at loud construction sites and is exposed to outdoor weather conditions, fumes and/or airborne particles, moving mechanical parts and extremes of temperature constantly; high places, toxic and/or caustic chemicals, occasionally.

*This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer, as the needs of the employer and requirements of the job change.*

Approved:

\_\_\_\_\_  
Steve Ellis  
Town Administrator

Date \_\_\_\_\_

\_\_\_\_\_  
Board Chair, if necessary

Date \_\_\_\_\_